

MINUTES

Rosenwald Community Advisory Board

Tuesday, October 12, 2021, 7:00 PM

City Hall Council Chambers

Members Present: Maurice Jones, Co-Chair, Council Member
Gary Daniel, Council Member
Jim Fatland, City Manager
Susan Threlkel, Citizen Member
Victor Foster, Citizen Member
Karen Darity, Citizen Member
Edith Darity, Citizen Member

Absent: Randy Lytle, Co-Chair, President MCJCC Board of Directors
Nicola Karesh, Citizen Member

Staff Present: Denise Hodsdon, Executive Assistant
Phil Harris, Police Chief
Tom Jordan, Deputy Police Chief

Guests: Jane Mathews, Mathews Architecture (via Zoom)
Shane Elliott, Mathews Architecture (via Zoom)
Alvin Fuller, Summit Engineering
Keavey McAbee, Community Focus Foundation

A. Welcome & Call to Order

Committee Chair Maurice Jones welcomed everyone to the inaugural meeting of the Rosenwald Community Advisory Board and called the meeting to order at 7:00 PM.

B. Invocation

Mr. Foster offered an invocation.

C. Certification of Quorum

Quorum was certified by Executive Assistant Denise Hodsdon.

Before moving on to the agenda, Mr. Jones introduced Police Chief Phil Harris and Deputy Chief Tom Jordan. He noted that this whole thing is about partnerships and people coming together to make things happen. The Police Department is going to play an intricate role in the partnerships to make this a successful thriving happy place for everybody in the community.

Mr. Fatland informed the committee that Chief Harris plans to retire next summer and Deputy Chief Jordan, who has been with the City since January 2021, will be sworn in as Police Chief on Monday, October 18th. Phil Harris has accepted a new role as Public Safety Director and in his new role, he will serve as a community liaison and work with the City Manager to develop a plan to enhance security at the City's public parks, facilities and our trail systems. Mr. Fatland said it is important to have good community outreach and he is recommending that for future agendas for a number of our boards and committees, we have the Police Department come in at the beginning of each meeting to answer any questions and hear any concerns.

Both Tom Jordan and Phil Harris said they are looking forward to their new roles and working with the Rosenwald Community Advisory Board.

D. Approval of Agenda

Motion by Ms. Threlkel, seconded by Mr. Foster to approve the agenda as presented. The motion carried unanimously.

E. Approval of Minutes of MCJCC Task Force Final Meeting on June 1, 2021

Motion by Mr. Daniel, seconded by Ms. Karen Darity to approve the minutes of the MCJCC Task Force final meeting on June 1, 2021 as presented. The motion carried unanimously.

F. MCJCC/Silversteen Playground Parking Lot

Mr. Fatland introduced Alvin Fuller from Summit Engineering who presented the plans for developing the parking lot for MCJCC. Mr. Fuller noted that in order to connect the parking lot to MCJCC, we are looking at closing the small section of Mills Avenue and projecting Hillview Circle through to Cashiers Valley Road. Mr. Fuller said we are also looking at connectivity between the bike path from Main Street and the future greenway to Tannery Park and the plan includes a trailhead where the current small section of Mills Avenue will be removed. He presented two options for the layout of the refuge area, to include benches, a water fountain, bike rack and bike repair station and asked for feedback as to which option the committee preferred. The first option is a half-circle area and the second option is a full circle. He explained that the difference between the two is that the half-circle just maximizes the space and the full circle takes up a little more space, but also provides more surface area and gets the refuge out of the path of the greenway. Following discussion and by unanimous consent, the committee felt that the full circle was the safest option. Mr. Fuller will finalize the plans and specifications in order to put the project out for bids.

G. Dogwood Trust Grant Award

Mr. Fatland thanked the Community Focus Foundation for getting us a \$258,850 grant from Dogwood Trust to help complete MCJCC. Keavy McAbee from the Community Focus Foundation explained that Dogwood Trust funds community programs and the things to support the programs. A large portion of the physical space on the inside of the community center, including furnishings and equipment, can be funded through the grant as they help

execute those programs. She noted that the way the grant was written tied the budget to three different program components: 1) Cultural Center; 2) Educational/Recreation/Wellness Programming; and 3) Community Center Kitchen; and there are evaluation measures that we have to meet as far as making sure these programs are happening. She presented the itemized budget (copy attached), which includes a breakdown of items that the City is able to bill for through the procurement process, and the program costs that the MCJCC Board of Directors will be able to bill for.

H. Set Date for Next Meeting

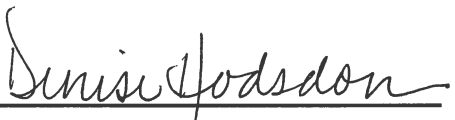
The next meeting of the Rosenwald Community Advisory Board was scheduled for Tuesday, October 26th at 7:00 pm.

I. Adjourn

There being no further business, the meeting was adjourned at 8:14 PM.

X 
Maurice Jones
Council Member, Chair

Minutes Approved: October 26, 2021

X 
Denise Hodsdon,
Executive Assistant

1. Cultural Center			Total	63100	
	Direct Expenses (Equipment and Supplies)	Examples/Notes			
	Furniture and shelving	(cabinets, chairs and furniture in meeting room)	18000		City of Brevard (suggestions to be submitted by MCJCC BOD)
	Library and display cases	(historical display)	15000		MCJCC BOD
	Interactive video kiosk	(iPad and stand)	1000		MCJCC BOD
	Materials and art supplies	(for exhibits, activities)	4000		MCJCC BOD
	Wall hanging system and bulletin board	(display and meeting room)	900		MCJCC BOD
	Local Artist Installation	(mural or wall hangings)	4000		MCJCC BOD
	Personnel				
	Program Implementation Staff Time (MCJCC Community Members)	10 hrs/week*48 weeks*\$20/hr*2 staff	19200		MCJCC BOD
	Program Evaluation and Survey Costs		1000		MCJCC BOD
2. Educational/After school & Recreation & Wellness Program		Examples/Notes	Total	65800	
	Direct Expenses (Equipment and Supplies)				
	Furniture: tables, chairs, shelving	(main room chairs, sitting areas)	10000		City of Brevard (suggestions to be submitted by MCJCC BOD)
	Screen, Projector, Sound System	(main room)	12000		City of Brevard
	Materials and art supplies	(program supplies)	2000		MCJCC BOD
	Recreation/Sports Equipment	(indoor/outdoor games)	2500		MCJCC BOD
	Garden Supplies		1200		MCJCC BOD
	Laptops and Printer	(for programs) **City to select printer**	3400		MCJCC BOD
	Window shades and sound proofing	(main room)	8000		City of Brevard
	Phone	(for office)	300		City of Brevard
	Health Screening and Wellness Materials	(giveaway bags, recipe cards)	5000		MCJCC BOD
	Marketing for Screenings	(newspaper, flyers)	1200		MCJCC BOD
	Personnel				
	Program Implementation Staff Time (MCJCC Community Members)	10 hrs/week*48 weeks*\$20/hr*2 staff	19200		MCJCC BOD
	Program Evaluation and Survey Costs		1000		MCJCC BOD
3. Community Center Kitchen		Example/Notes	Total	129950	

	Direct Expenses (Equipment and Supplies)				
	Furniture and shelving	(pantry, tables, shelving -NSF)	3000		City of Brevard
	Kitchen Equipment	(appliances - NSF)	120000		City of Brevard
	Smallwares	(pots, pans, utensils)	1500		City of Brevard / will also seek discount / donations from FRS Asheville
	Materials and cooking supplies	(tablewares and for cooking classes)	4000		MCJCC BOD
	Personnel				
	Program Implementation Staff Time (MCJCC Community Members)	5 hrs* 1/month* 12month*\$20/hr	1200	Local chef for cooking demo	MCJCC BOD
	Program Evaluation and Survey Costs		250		MCJCC BOD