

# **MINUTES**

## **City Council Public Works & Utilities Committee**

**Tuesday, August 9, 2022 – 3:30 PM**  
City Council Chambers

Members Present: Maurice Jones, Chair, Council Member (via Zoom)  
Mac Morrow, Vice-Chair, Council Member  
Larry Faison, Interim City Manager  
Emory Owen, WWTP Director  
Dennis Richardson, WTP Director  
David Lutz, Public Works Director

Staff Present: Wesley Shook, Assistant Public Works Director  
Dean Luebbe, Finance Director  
Denise Hodsdon, Executive Assistant

### **A. Welcome and Call to Order**

Committee Chair Maurice Jones called the meeting to order at 3:29 pm.

### **B. Certification of Quorum**

Executive Assistant Denise Hodsdon certified that a quorum was present.

### **C. Approval of Minutes from March 29, 2022 Meeting**

Motion by Mr. Morrow, seconded by Mr. Faison to approve the minutes of the March 29, 2022 meeting as presented. The motion carried unanimously.

### **D. Request for Caution Light on Neely Road at College Walk**

Mr. Faison explained that he had asked Mr. Lutz to look into this concern/request that was brought up at a recent “Meet the Mayor” session. Mr. Lutz explained that Neely Road is a state maintained road within the City limits with no right-of-way for NCDOT. NCDOT has advised that the State does not install flashing caution lights at private drives. However, if desired, the City and/or College Walk could install the fixture but a right-of-way would be necessary to install a pole on the other side of the street. NCDOT has estimated that the cost for an actuated flashing light would be approximately \$50,000.

Following discussion, motion by Mr. Faison, seconded by Mr. Morrow to recommend that College Walk proceed with obtaining rights-of-way, NCDOT encroachment

agreement and fund installation if they so desire. City Staff would be available to advise on how that may work, but it would be at their cost. The motion carried unanimously.

**E. Annual Paving Quotes**

Mr. Lutz informed the committee that he had solicited quotes from three (3) paving vendors and received quotes from two (2) of them. He said we used the street condition survey that was done in January 2022 and started with the lowest pavement condition rating and worked our way up through about 12 streets as follows:

Location	Pavement Condition Rating	JLS Company, LLC			Hyatt Pipeline, LLC		
		SY	Rate	Total \$	SY	Rate	Total \$
Pine Street - from Grove Street to Dead End	21	390	\$18.00	7,020.00	390	\$15.00	5,850.00
Eastview Drive - from Elseetoss Drive to Quinn Drive	25	3,910	\$18.00	70,380.00	3,910	\$15.00	58,650.00
Idlewood Street - from Cherry Street to Dead End	25	529	\$18.00	9,522.00	529	\$15.00	7,935.00
Cedarcrest Drive - from Turn Around to Cul-de-sac	26	1,001	\$18.00	18,018.00	1,001	\$15.00	15,015.00
Cherry Street - from Spruce Street to Idlewood Street	26	662	\$18.00	11,916.00	662	\$15.00	9,930.00
Eagle View Drive - from Eagle Point Drive to Cul-de-sac	30	2,753	\$18.00	49,554.00	2,753	\$15.00	41,295.00
Deerlake Road - from Deer Run Street to Fox Cross Drive	30	1,874	\$18.00	33,732.00	1,874	\$15.00	28,110.00
Unity Street - from Hillview Avenue to Dead End	35	2,204	\$18.00	39,672.00	2,204	\$15.00	33,060.00
Jackson Court - from Asheville Highway to Dead End	35	1,259	\$18.00	22,662.00	1,259	\$15.00	18,885.00
Cherry Street - from Idlewood Street to Dead End	35	905	\$18.00	16,290.00	905	\$15.00	13,575.00
Hillview Street - from Hillview Avenue to Rout Drive	35	460	\$18.00	8,280.00	460	\$15.00	6,900.00
W. Morgan Street - from Duckworth Avenue to Hamlin Avenue	40	1,137	\$18.00	20,466.00	1,137	\$15.00	17,055.00
		17,084			17,084		0.00
<b>TOTAL</b>				<b>\$307,512.00</b>			<b>\$256,260.00</b>

Mr. Lutz noted that the Council budgeted \$442,000 for paving in the current fiscal year. He explained that he used just the square yard price for the finished asphalt to make the recommendation for award of the contract. His recommendation would be to use Hyatt Pipeline and stay below the \$442,000 budget in case any of the streets will need milling, which will be done after assessing the street. If we have any money left, then we can do another street or portion of a street while we have them here and they are willing to do that.

Mr. Faison suggested that when it goes to Council the recommendation should include that the manager has the authority to add additional streets to the resurfacing program to the extent that funds are available so we can fully expend the \$442,000. Mr. Luebbe added that there has been talk about doing sidewalks and Powell Bill money can be used on sidewalks as well as paving. If we use all of this money for paving, we won't have any money for sidewalks. Mr. Faison noted that the sidewalk survey is a later item on this agenda and the staff report indicates a target of \$12,000 for sidewalks, which Mr. Lutz advised would be within the \$442,000 budget.

Motion by Mr. Morrow, seconded by Mr. Lutz to refer to City Council with recommendation to award the contract to Hyatt Pipeline and that the City Manager have authority to add streets and allocate money toward sidewalks. The motion carried unanimously.

**F. Potential Amendments to Sanitation Ordinance re Container Size**

Mr. Faison noted that this topic was elevated at the last City Council meeting by a resident during public comments. His remarks indicated that there are some elements in the ordinance that could stand some revision. The particular area he was most concerned with was cart size and cart number.

Mr. Lutz explained that the current Sanitation Ordinance has been effect for over 40 years with few revisions. The current ordinance allows four (4) 32-gallon containers of the customer’s choice each collection day. There has been a noticeable increase in the amount of oversized and overfilled containers which is cumbersome and hazardous for our staff. He noted that the landfill closes at 4:00 pm so we have to be on the road to the landfill between 2:30 and 3:00 to get there in time. He said we have thought about using tippers and larger carts, but it would be a challenge operationally to increase the size of containers and move additional trash from here to the landfill in time without hiring an additional crew and getting an additional truck. His recommendation is to maintain what we have, but for staff to conduct a review of the ordinance and consideration of current policies and come back to the committee with proposed revisions. There was consensus to move forward with that recommendation.

**G. Sidewalk Survey**

Mr. Lutz noted that the sidewalk survey was done in June by LaBella Associates. They reviewed and rated all sidewalks, curbs, and handicap ramps. Based on results of the study, staff recommends replacement of 774 feet of sidewalk on Franklin Street and W. French Broad Street as follows:



**2022 Brevard Sidewalk Listings**  
**SCR Rating (Ascending)**

Inventory														Distress									Results								
D	STREET	ST	CL	BLK	BEG	DESC	END	DESC	TP	LEN	SIDE	RT	OB	Panel Dimensions				Faulting			Cracking			Wear			TOTAL	RPL	PAN		
														SW	PW	PL	CD	FL	FM	FS	CL	CM	CS	WL	WM	WS				SCR	SY
	FRANKLIN ST	ST	A	2	MAIN	ST	END	WALK	C	64	L	N	NO	5.0	5.0	5	0	0	0	0	0	0	0	0	0	13	0	35.6	3069.4	100	13
	KING	ST	B	2	N CALDWELL	PRIVATE	DR		C	64	R	N	NO	6.0	6.0	6	0	0	0	1	1	0	3	0	0	0	0	42.7	1360	36.4	4
	KING	ST	B	74	SALEM	ST	CHG	CONDITI	C	71	R	N	NO	8.0	8.0	8	0	2	0	0	1	1	5	0	0	0	0	63.1	3022.2	55.6	5
	W FRENCH BROA	ST	A	136	SALEM	ST	RAILROAD	AV	C	710	R	N	NO	5.0	5.0	6	2	3	0	0	4	0	24	0	0	7	19	394.4	8783.3	26.3	31

Mr. Lutz said this could all be done with in-house labor and cost of materials would be \$12,000. Action on funding the 774 feet of sidewalk replacement at the estimated cost of \$12,000 for materials was included in the motion regarding the annual paving contract (Item E).

Mr. Lutz noted that the work on King Street sidewalks is postponed until the waterline replacement project is completed, and it is undecided whether it will be brick or concrete. Mr. Luebbe noted that there is \$90,000 in the Capital Reserve Fund that is earmarked for sidewalks if City Council chooses to use that for the King Street sidewalks. Mr. Lutz also mentioned that Jeffrey Brown of Brown Consultants is working on getting possible grant funding in the September round for stormwater on King Street, which would help with funding the curb and gutter.

#### H. Discussion of Regular Meeting Schedule

The Committee set the first Wednesday of the month as its regular meeting date.

#### I. Set Date for Next Meeting

The Public Works & Utilities Committee will meet again on Wednesday, September 7, 2022 if needed.

#### J. Adjourn

There being no further business, the meeting was adjourned at 4:13 pm.

X

Maurice Jones  
Chair, Council Member

Minutes Approved: November 2, 2022

X

Denise Hodsdon  
Executive Assistant