

MINUTES

COUNCIL FINANCE, HUMAN RESOURCES and CITIZEN APPOINTMENT COMMITTEE

Monday, June 26, 2023 – 11:00 AM
City Hall Council Chambers

Members Present: Aaron Baker, Chair, Council Member
Mac Morrow, Vice Chair, Council Member
Susan Miller, Citizen Member

Staff Present: Wilson Hooper, City Manager
Dean Luebbe, Finance Director
Kelley Craig, Human Resources Director
Becky McCann, Communications Coordinator
Denise Hodsdon, City Clerk

Guest: Kevin Jones, ABC Board Chair

A. Welcome & Call to Order

Committee Chair Aaron Baker welcomed everyone and called the meeting to order at 11:00 AM.

B. Introduction of New Member Susan Miller

Ms. Miller, Committee members and Staff all introduced themselves.

C. Certification of Quorum

Quorum was certified by City Clerk Denise Hodsdon.

D. Approval of Agenda

Motion by Mr. Morrow, seconded by Ms. Miller to approve the agenda as presented. The motion carried unanimously.

E. Approval of Minutes of May 22, 2023 Meeting

Motion by Mr. Morrow, seconded by Ms. Miller to approve the minutes of the May 22, 2023 meeting as presented. The motion carried unanimously.

F. Review of ABC Board Applications

City Clerk Denise Hodsdon explained that there are two vacancies coming up on the ABC Board as Jack Jaisler's and Ron Brewer's terms expire in July. Jack Jaisler has served two terms and has termed out. Ron Brewer has only served one term and is seeking reappointment. Two additional applications were received from Tim Robinson and Lisa Conner. The ABC Board reviewed applications at their meeting last week and there was consensus to nominate Ron Brewer for reappointment and to nominate Tim Robinson to fill Jack Jaisler's seat. Tim Robinson had previously served on the ABC Board and was past Chair and the Board felt that his experience would be valuable. However, they also felt that Lisa Conner was qualified as well.

Mr. Baker, asked ABC Board Chair Kevin Jones what are the best qualifications for an ABC Board member? Mr. Jones explained that the Board is in the process of becoming more business-like; think more strategically than tactically, so the people who are used to looking downstream are very useful to the Board. He said Tim Robinson, having previously been on the Board was a good thinker and so is Ron Brewer, but the couple of people on the Board who know Lisa Conner think she has these qualities too. We have three good candidates and the Board has chosen the two they know.

Mr. Morrow moved, seconded by Ms. Miller to recommend the reappointment of Ron Brewer to serve a second term. The motion carried unanimously.

Mr. Baker noted that the question regarding the second appointment is whether it is better to have that past experience or a fresh point of view. Mr. Morrow pointed out that Council has indicated they want to try to encourage new people to come in and Ms. Miller noted that after hearing the Chair indicate that they are looking at a revision in the way they do business, sometimes fresh blood contributes to that kind of activity more so than an individual who has experience in the status quo. Mr. Baker added that it can be a stepping stone to further involvement in other local boards. Tim Robinson has already had that opportunity and sometimes it is nice to give new folks a leg up and inspire them to do other stuff. Motion by Ms. Miller, seconded by Mr. Morrow to recommend appointment of Lisa Conner to the ABC Board. The motion carried unanimously.

G. Contract for Employee Wellness Center

Mr. Hooper explained that the City and the County jointly fund an Employee Wellness Center that is currently staffed by a local provider who will be retiring and the contract will be expiring. Kelley Craig has been working with the County on the solicitation of another provider. Ms. Craig explained that the County issued an RFP for a new provider, and the lowest bidder was UNC Pardee. The County has received a contract from UNC Pardee and after going through their purchasing person, the recommendation is to, instead of having separate contracts with the City and County, that the County contract with UNC Pardee and that the City sign an MOU with the County. The new contract will be effective September 1, 2023. The MOU is in the works

where the County will bill the City for our portion of the cost. Ms. Craig has requested the draft of the MOU, but has not yet received it. The Committee asked to review the MOU before it is signed, hopefully at the next meeting.

H. CDL Training Agreements

Mr. Hooper explained that changes at the federal level have made CDL training much more rigorous than it used to be. It has been challenging for local governments as CDL drivers are out getting their licenses and renewals. The General Assembly has been considering some different proposals to give local governments a little bit of relief, but none of those have come into effect yet. Instead it is up to us to come up with creative ways to recruit and retain CDL drivers. We have a proposed agreement that should help us recruit and retain more of these drivers and reduce interruptions in service.

Ms. Craig explained that for employees who are eligible and interested in going for the CDL, if related to their position or career development, we would support that and sign them up for that program. The cost for the program is approximately \$4,000. The City would pay employees for their time worked as well as the cost of the program and any medical fees associated with getting that license. In return, employees would be asked to sign the agreement that they would remain with the City of Brevard for two years upon completion of the program. If they leave prior to the two years, they would be required to repay the City based on a prorated amount.

I. Set Date for Next Meeting

The next meeting of the Finance & Human Resources Committee will be on Tuesday, August 1, 2023, at 3:30 p.m.

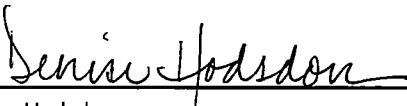
J. Adjourn

There being no further business, the meeting was adjourned at 11:36 a.m.

X 

Aaron Baker
Chair, Council Member

Minutes Approved: August 1, 2023

X 

Denise Hodsdon
City Clerk