

**MINUTES**  
**BREVARD ABC BOARD**  
**April 27, 2023**

<b>Approved</b>	
Jaisler:	<u>JK</u>
Pearsall:	<u>FP</u>
Brewer:	<u>RB</u>
Mooney:	<u>CM</u>

The Brevard ABC Board met in regular session on Thursday, April 27, 2023 at 8:30 a.m. in the Council Chambers at City Hall.

Members Present: Kevin Jones, Chair  
Jack Jaisler  
Frank Pearsall  
Ron Brewer  
Carl Mooney

Staff Present: Mark Balding, ABC General Manager

Guest: Dean Luebbe, Assistant City Manager/Finance Director

- A. Welcome & Call to Order**
- B. Quorum**

Board Chair Kevin Jones called the meeting to order at 8:30 a.m. and a quorum was noted.

- C. Approval of Agenda**

Motion by Mr. Pearsall, seconded by Mr. Jaisler to approve the agenda as presented. The motion carried unanimously.

- D. Approval of Minutes**

- 1. Minutes from Regular Session – March 23, 2023**

Motion by Mr. Jaisler, seconded by Mr. Pearsall to approve the minutes of the Regular Session meeting on March 23, 2023 as presented. The motion carried unanimously.

- E. New Business**

- 1. Manager's Report / Sales Update / Capital Reserve Fund Conservation**

Mr. Balding reported that March sales were up \$29,460.95 or 6.1%. Year to Date Combined Net Sales are up \$103,938, with Mixed Beverage Sales up \$98,985. Store #1 is up \$105,032 and Store #2 is down \$15,769. Year to Date Revenue increase is 2.2%.

Mr. Balding reported that he and Mr. Jones met with City Manager Wilson Hooper and Assistant City Manager/Finance Director Dean Luebbe to discuss the Board's request to establish a Capital Reserve Fund. Mr. Jones presented the request to the City's Finance, Human Resources and Citizen Appointment Committee on March 27<sup>th</sup>. Mr. Luebbe informed the Board that the request will go to the full City Council in June.

Mr. Balding shared copies of Senate Bill #490 for the Board's information.

Mr. Balding noted that he will present the proposed FY 2024 budget at the May meeting.

**Open Board Discussion**

Mr. Jones confirmed with Dean Luebbe that the City's proposed FY 2024 Budget includes a 5% COLA for employees.

Mr. Mooney asked if there were any plans to move toward an automatic deposit system. Mr. Balding explained that it was put on hold due to an issue with QuickBooks dating back to 2011. That issue has now been fixed and he will work with Teri Rahn to get it implemented.

Mr. Jaisler noted that Senate Bill #490 would allow ABC Stores to sell consumer specialty items such as bottle or can openers, cork screws, ashtrays, coolers, clothing, etc. and asked if Mr. Balding would want to get into that kind of business. Mr. Balding said he was not in favor of it and we don't have room for it.

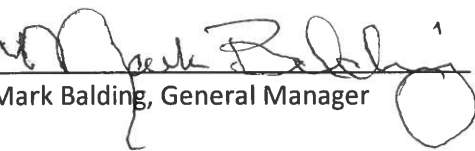
**F. Unfinished Business**

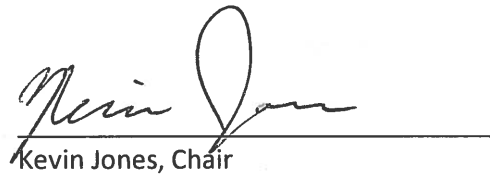
**1. Review and Approve Financial Reports from March, 2023**

This item was postponed until the next meeting as the financial reports for March 2023 were not yet ready.

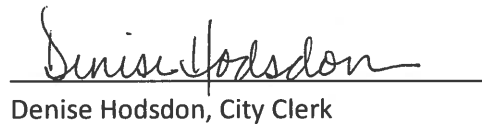
**G. Adjourn**

There being no further business the meeting adjourned at 9:07 AM.

  
Mark Balding, General Manager

  
Kevin Jones, Chair

Minutes Approved: May 25, 2023

  
Denise Hodsdon, City Clerk