

MINUTES

COUNCIL DOWNTOWN MASTER PLAN COMMITTEE

Thursday, April 15, 2021 – 2:00 PM

City Hall Council Chambers

Members Present: Maureen Copelof, Chair, Council Member
Jim Fatland, City Manager
Paul Ray, Planning Director
Nicole Bentley, Heart of Brevard Executive Director (via Zoom)
Susan Threlkel, Council Appointed At-Large Member (via Zoom)

Absent: Gary Daniel, Vice Chair, Council Member
Dee Dee Perkins, Citizen Member
Billy Parrish, Heart of Brevard Representative

Staff Present: Denise Hodsdon, Executive Assistant

Guests: Melanie Spreen and Michael Johnston, Domokur Architects
Jason Smit and Stephanie Livingston, Arbor Engineering (via Zoom)
Mark Burrows, Blue Zones Project

A. Welcome & Call to Order

Committee Chair Maureen Copelof welcomed everyone and called the meeting to order at 2:03 PM.

B. Certification of Quorum

Quorum was certified by Executive Assistant Denise Hodsdon.

C. Approval of Agenda

Motion by Ms. Threlkel, seconded by Mr. Ray to approve the agenda as presented. The motion carried unanimously.

D. Approval of Minutes of April 1, 2021 Meeting

Motion by Ms. Threlkel, seconded by Mr. Fatland to approve the minutes of the April 1, 2021 meeting as presented. The motion carried unanimously.

E. Approval of Additional Pressure Washing Expenditure

Ms. Copelof explained that we have received an estimate from Total Pressure Washing in the amount of \$4,200 to do additional pressure washing on Gaston and Jordan

Streets. Motion by Ms. Bentley, seconded by Mr. Fatland to approve the expenditure of \$4,200 for additional pressure washing. The motion carried unanimously.

F. Preliminary Downtown Master Plan Work Session

Melanie Spreen explained that this is the presentation of the preliminary Master Plan. The team has some preliminary opinions of probable construction costs and ideas that they have generated as recommendations for some of the near term solutions. They want to talk through those recommendations and get feedback to help focus their efforts for the final Master Plan, which is the next step. A copy of the presentation is filed with the minutes.

Following the presentation, Ms. Copelof said that next year we need to execute a project within our \$180,000 budget that is going to be visible, makes an impression, and shows that we are working toward implementing the plan, which is incremental and doable. She said if we show what we can do with \$180,000, then we could go to City Council and ask for a budget increase for the following year. There was consensus that the first project should be North Alley as it is doable, would make a big impact and probably be within our budget. Mr. Fatland added that John Nichols had approached him about the City partnering with him on the parking lot at the corner of Probart and Caldwell. He noted that we could do the alleyway with Downtown Master Plan Committee funds, and improvements to the parking lot would be funded by the parking budget.


Ms. Spreen requested that at the May 6th meeting the Committee discuss and develop a list of priority near-term projects to focus on. They will use this list to propose an implementation timeline for the projects.

G. Set Date for Next Meeting

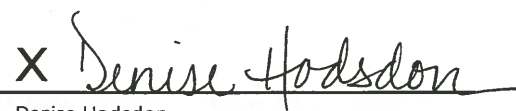
The next meeting of the Council Downtown Master Plan Committee will be on Thursday, May 6, 2021 at 9:00 AM in the Council Chambers at City Hall. The work session to review the draft final Downtown Master Plan & Streetscape was scheduled for Wednesday, May 19, 2021 at 9:00 AM.

H. Adjourn

There being no further business, the meeting was adjourned at 5:00 PM.

X 
Maureen Copelof
Chair, Council Member

Minutes Approved - May 6, 2021

X 
Denise Hodsdon
Executive Assistant