

MINUTES
BREVARD ABC BOARD
March 25, 2021

Approved	
Jaisler:	<u> <i>J</i> </u>
Riecke:	<u> </u>
Jones:	<u> <i>ALG</i> </u>
Pearsall:	<u> <i>JPA</i> </u>

The Brevard ABC Board met in regular session on Thursday, March 25, 2021 at 8:30 a.m. in the Council Chambers at City Hall.

Members Present: Tim Robinson, Acting Chair
 Dr. William Riecke
 Kevin Jones
 Frank Pearsall (left at 9:15 am)

Members Absent: Jack Jaisler, Chair

Staff Present: Mark Balding, ABC General Manager
 Jackie Jarvis, Assistant Store Manager

- A. Welcome & Call to Order
- B. Quorum

The meeting was called to order by Tim Robinson at 8:30 a.m. and a quorum was noted.

- C. Approval of Agenda

Motion by Mr. Jones, seconded by Mr. Pearsall to approve the agenda as presented. The motion carried unanimously.

- D. Approval of Minutes

- 1. Minutes from Regular Session – February 25, 2021

Motion by Mr. Jones, seconded by Mr. Pearsall to approve the minutes of the Regular Session meeting on February 25, 2021 as presented. The motion carried unanimously.

- E. New Business

- 1. Manager’s Report

Mr. Balding reviewed year-to-date profit & loss comparison. He reported that February sales were up \$68,129 or 20% over last year. Percent profit for February was 11% and profit year-to-date is at 9.5%. He noted that sales last March were up considerably because people were pre-buying in anticipation of a shut-down due to the pandemic. He was expecting sales to level off this March, but as of today, he said March sales are up \$25,000 versus last March. He said the restaurant business is starting to bounce back and he is anticipating another great year. Year-to-date net sales for Store #1 are up \$230,442 and Store #2 is up \$126,770.

Mr. Balding reported that Mr. Robinson has conducted the first Fraudulent Task Team audit. He audited inventory, which was correct, but he was unable to do the cash drawers at that time.

2. Law Enforcement Update

Mr. Balding is continuing to work with County Manager Jaime Laughter on the matter of who is going to pay for a law enforcement vehicle. He noted that the current contract is good until June 30th and he is still hopeful that something can be worked out, but the worst-case scenario is that we go back to using ALE for law enforcement.

3. Capital Outlay Projects Update

Mr. Balding updated the Board on the new POS system from Carolina Data Systems. The training register should be up and running next week. However, there is a possibility that they won't have all the new registers installed prior to the remodel of the downtown store.

The downtown store remodel will be done by Display Options in three phases, beginning on April 18th. He said they plan to do the work on Sundays, but there is a possibility they may have to close the store on a Monday to install the flooring. He is getting quotes from two flooring companies. He hopes to have a grand opening of the remodeled store by Memorial Day.

F. Unfinished Business

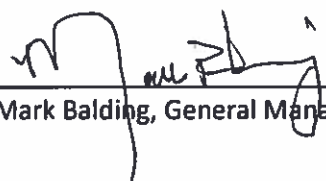
- 1. Review and Approve Accountant's Reports for February, 2021**
- 2. Review and Approve Reconciliations and Bank Statements for February, 2021**

The accountant's report and reconciliation and bank statements for February, 2021 were circulated for signatures.

G. Adjourn

There being no further business the meeting adjourned at 9:50 AM.

Next regular meeting: The next meeting will be **Thursday, April 22, 2021 @ 8:30 a.m.**



Mark Balding, General Manager



Tim Robinson, Acting Chair

Minutes Approved: April 22nd, 2021



Denise Hodsdon, Executive Assistant