

# **MINUTES**

## **City Council Public Works & Utilities Committee**

**Thursday, March 9, 2023 – 3:30 PM**  
City Council Chambers

Members Present: Maurice Jones, Chair, Council Member  
Mac Morrow, Vice-Chair, Council Member

Staff Present: Wilson Hooper, City Manager  
Dean Luebbe, Assistant City Manager/Finance Director  
Wesley Shook, Acting Public Works Director  
Dennis Richardson, WTP Director  
Emory Owen, WWTP Director  
Aaron Winans, WWTP  
Denise Hodsdon, City Clerk  
Aaron Bland, Assistant Planning Director  
Becky McCann, Communications Coordinator

### **A. Welcome and Call to Order**

Committee Chair Maurice Jones called the meeting to order at 3:40 pm.

### **B. Certification of Quorum**

City Clerk Denise Hodsdon certified that a quorum was present.

### **C. Approval of Agenda**

Motion by Mr. Morrow, seconded by Mr. Jones to approve the agenda as presented.  
The motion carried unanimously.

### **D. Project Status Updates**

Dean Luebbe updated the committee on the status of the following infrastructure projects.

- Estatoe Trail from Whitmire to Main Street - Work on this section is complete except for pedestrian crossing lights at McLean, Probart, and Whitmire; the lights should arrive in two months.
- Burrell Mountain Water Tank - Demolition is slated to begin in April, and the replacement project should be complete by the end of 2023.

- Water Treatment Plant Improvements - Permits are being prepared and are due by November 2023. This project will likely take 3 to 4 years once it begins.
- King Street Waterline Replacement Project is currently under budget and should be finished in 2 weeks.
- Asset Inventory and Assessment - Alvin Fuller with Summit Engineering is conducting a manhole assessment in the Lamb Creek Basin for the GIS database. The AIA should be finished in June 2024.
- Main Street water and sewer work is running on schedule and should be completed before pavement work begins on Main Street.
- Whitmire waterline improvements, which extend to Hampton, Kings Mill, and other nearby streets, are on schedule and should be complete by mid-May.
- Gallimore Road Sewer Rehab Project - Aside from 2 remaining manholes, the project is “99 percent done” and is under budget. (The remaining funds may be used to complete line work on Caldwell.)
- Cashiers Valley Road (MCJCCC) Parking Lot - The parking lot has been striped and the rest of the project should be complete by mid-April.
- Norton Creek Streambank Restoration Project still needs to be performed by Silversteen Park, and the current plan is to ask for an extension from the state.
- Wilson Road, Fish Camp and Gallimore Sewer Pump Station Upgrades - CDM Smith has just started on this project and there is no contractor yet. Mr. Hooper said this project presents a conflict with the state over the Wilson Road realignment because the abutments for the planned bridge would infringe on the pipe right of way where they eventually want to replace one of the pipes leading into the plant. There is no pipe there now, but when they replace the current pipe, it would be located right where they want to put the bridge. CDM Smith is trying to negotiate with the state to find an alternative or to see if the state would be willing to compensate us for the extra cost to move the pipe off that alignment. In the meantime, he is holding off signing the deed to the state transferring ownership of a sliver of land for the road until we get some resolution on that matter.

#### **E. Pedestrian & Bicycle Plan Governance Recommendations**

Mr. Hooper informed the committee that we need to establish a Bicycle and Pedestrian Advisory Committee to oversee implementation of the Pedestrian & Bicycle Plan and its recommendations. Aaron Bland will serve as Staff Lead for implementation of the plan. Mr. Bland reviewed the tasks and role of the advisory committee and noted that we have already existing committees that might fill that role, such as the Parks, Trails & Recreation Committee, which also served as the steering committee for the plan; or the Public Works & Utilities Committee, since this is an infrastructure-heavy plan. Following discussion, there was consensus that

the Parks, Trails & Recreation Committee take the lead while leaving space for some “cross pollination” among other committees.

**F. Set Date for Next Meeting**

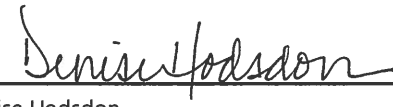
The next regular meeting of the Public Works & Utilities Committee was scheduled for Wednesday, April 5, 2023.

**G. Adjourn**

There being no further business, the meeting was adjourned at 4:18 pm.

Minutes Approved: April 5, 2023

X   
Maurice Jones  
Chair, Council Member

X   
Denise Hodsdon  
City Clerk