

**MINUTES
BREVARD PLANNING BOARD SPECIAL CALLED MEETING
FEBRUARY 9, 2021**

Brevard Planning Board met for a special called workshop meeting, Tuesday, February 9, 2021 at 5:30 PM. The meeting was held remotely in accordance with NC General Statute 166A-19.24. Simultaneous live audio and video was made available to the public online at <https://www.facebook.com/brevardplanning/>.

Members Present: Chris Strassner, Chair
Greg Hunter
Molly Jenkins
Stephanie Smith
Demi Loftis, Vice Chair

Members Absent: James Carli

Staff Present: Paul Ray, Planning Director
Aaron Bland, Assistant Planning Director
Kaitland Finkle, Planner
Leigh Huffman, Planner
Janice H. Pinson, Board Clerk

Others: Melanie Spreen, Domokur Architects

I. Welcome

At 5:30 PM, Chair Chris Strassner, called the meeting to order.

II. Introduction of Planning Board Members

The Board introduced themselves. Roll call was taken by the Chair. Present: Chris Strassner, Greg Hunter, Demi Loftis, Molly Jenkins, Stephanie Smith.

III. Certification of Quorum

Chair, Chris Strassner confirmed with the Board Clerk that a quorum of the Board was present.

IV. Approval of Agenda

Motion by M. Jenkins to amend the agenda to add Melanie Spreen, Domokur Architects to present a public announcement to the Board, seconded by S. Smith, roll call vote, carried unanimously.

V. Approval of Minutes

a. January 26, 2021

Motion to approve the minutes with changes by M. Jenkins, second by D. Loftis, roll call vote carried unanimously.

VI. New Business

a. Downtown Master Plan & Streetscape Project – Melanie Spreen, Domokur Architects

Melanie Spreen of Domokur Architects invited the Board to the first virtual meeting of Stakeholder Groups which is scheduled for Thursday, February 18th at 5:00 pm. Ms. Spreen explained that the group will gather input for a Build Grant application to help fund the project, and that the project is being designed in a phased approach so that if the grant is not received the City can move forward in phases as funds allow. She explained that the Board's input is important to the project and that they will be receiving an invitation to attend.

VII. Old Business

a. UDO Chapter 16

Leigh Huffman, Planner reviewed the proposed changes to Chapter 16 explaining the purpose is to better align the City's ordinance with NCGS 160D. She further explained that Staff is using this opportunity to further clarify the revised conditional zoning district process.

Leigh Huffman went through the changes with the Board and answered questions as necessary.

The Board agreed that the changes were a huge improvement and praised L. Huffman on the hard work that has gone into the revisions.

L. Huffman explained that the Board will receive the full 75 page document for their approval at their next meeting.

VIII. Public Comment – None.

IX. Remarks – None.

X. Adjournment

There being no further business, M. Jenkins moved to adjourn, seconded by D. Loftis, roll call vote carried unanimously, and the meeting adjourned at 6:14 PM.

Chris Strassner, Chair

Janice H. Pinson, Board Clerk