

MINUTES

COUNCIL DOWNTOWN MASTER PLAN COMMITTEE

Wednesday, January 11, 2023 – 4:00 PM

City Hall Council Chambers

Members Present: Gary Daniel, Chair, Council Member
Geraldine Dinkins, Vice Chair, Council Member
Billy Parrish, Heart of Brevard Representative (via Zoom)
Nicole Bentley, Heart of Brevard Executive Director (via Zoom)
Lee McMinn, Citizen Member

Absent: Parker Platt, Council Appointed At-Large Member

Staff Present: Dean Luebbe, Assistant City Manager/Finance Director
Paul Ray, Planning Director
Denise Hodsdon, City Clerk

Guests: Monica Driscoll, Resident

Media: Jonathan Rich, *Transylvania Times*

A. Welcome & Call to Order

Committee Chair Gary Daniel welcomed everyone and called the meeting to order at 4:01 PM.

B. Certification of Quorum

Quorum was certified by City Clerk Denise Hodsdon.

C. Approval of Agenda

Motion by Mr. McMinn, seconded by Ms. Dinkins to approve the agenda as presented. The motion carried unanimously.

D. Approval of Minutes of December 14, 2022 Meeting

Motion by Ms. Bentley, seconded by Ms. Dinkins to approve the minutes of the December 14, 2022 meeting as presented. The motion carried unanimously.

E. Update re Times Arcade & Main Street Streetscape Project

Paul Ray provided an update on the Times Arcade/Main Street project, explaining that sealed bids were not opened on January 10 because there were only two bidders despite considerable outreach to general contracting firms. Staff believes the ambitious timeline for substantial completion by April 28, and final completion by May 25 has weakened interest. Staff will readvertise the project for seven more days and hold another bid opening, at which time the City can accept less than three bids and bring the lowest responsive proposal to City Council on February 6 for consideration. The committee discussed the importance of developing a communication strategy between the City and Heart of Brevard during construction. Ms. Bentley reported that the HOB has engaged a marketing company to help with signage throughout downtown.

F. Update re Clemson Plaza/Public Art Subcommittee

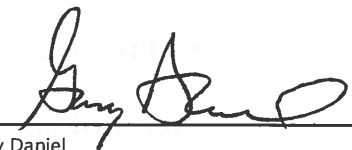
Ms. Bentley updated the Committee on the formation of a taskforce to help develop an artistic plan for Clemson Plaza. The taskforce is still being formed, but will be made up of individuals representing important subgroups of the community, such as the Rosenwald Community, the Arts Council, HOB, City Staff, and local artists.

G. Set Date for Next Meeting

The next meeting of the Council Downtown Master Plan Committee was scheduled for Wednesday, February 8, 2023 at 4:00 PM.

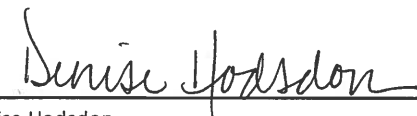
H. Adjourn

There being no further business, the meeting was adjourned at 4:20 PM.

X 

Gary Daniel
Chair, Council Member

Minutes Approved - March 8, 2023

X 

Denise Hodsdon
City Clerk