



## AGENDA

### BREVARD CITY COUNCIL STRATEGIC PLANNING RETREAT

**Wednesday, March 1, 2023 – 5:15 PM**

**Thursday, March 2, 2023 – 5:15 PM**

Mary C Jenkins Community & Cultural Center

- A. Welcome and Call to Order
- B. Certification of Quorum
- C. Agenda/addendum review and Approval of Agenda

	<b>Topic /Activity</b>
5:15	Dinner
5:45	Getting Started <ul style="list-style-type: none"> <li>○ Retreat Goals</li> <li>○ Review agendas</li> <li>○ Group expectations/ ground rules (ADDENDUM 3)</li> <li>○ Facilitator’s role</li> <li>○ Practice Consensus Scale – a fun example (ADDENDUM 3)</li> </ul>
6:00	Looking Back: 2022 Council Priorities (ADDENDUM 1) <ul style="list-style-type: none"> <li>○ Review of activity and accomplishments</li> <li>○ Questions and Discussion</li> <li>○ Lessons/perspectives for setting 2023 priorities</li> </ul>
6:45	Financial Overview (ADDENDUM 2) <ul style="list-style-type: none"> <li>○ Summary of recent budgets</li> <li>○ Revenue forecasts</li> <li>○ Factors for 2023 budget development (e.g. water rate increase)</li> <li>○ Questions and Discussion</li> </ul>
7:30	Break

7:45	<p>2023 Priority Setting – Part 1</p> <p><u>Proposed Categories (ADDENDUM 3)</u></p> <ul style="list-style-type: none"> <li>▪ Essential / Must Do</li> <li>▪ Key Needs / High priority</li> <li>▪ Want to do / Depends on conditions</li> <li>▪ Nice to have / Must have change in funding or staff time to pursue</li> </ul> <p>Members: examples of what they might place in each category</p> <p>Discussion</p> <p>Seeking agreement (or revisions) on the categories</p>
8:30	Break
8:40	<p>2023 Priority Setting – Members’ Thinking about the Big Picture and Particular Goals</p> <ul style="list-style-type: none"> <li>a. Short- and Longer-term considerations for setting 2023 priorities</li> <li>b. Views on sources of revenue (i.e., taxes, fees, grants)</li> <li>c. How 2023 priorities could affect 2024 and beyond</li> <li>d. One or two proposed items for top two categories <ul style="list-style-type: none"> <li>▪ Essential / Must Do</li> <li>▪ Key Needs / High priority</li> </ul> </li> </ul>
9:35	<p>Wrapping up Part 1</p> <p>Possible adjustments to Part 2 agenda</p>
9:45	Recess for the evening

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**Thursday, March 2, 2023 – 5:15 PM**  
 Mary C Jenkins Community & Cultural Center

A. Come back to order

B. Certification of Quorum

	<b>Topic /Activity</b>
5:15	Dinner
5:45	Getting Started <ul style="list-style-type: none"> <li>○ Summary of Retreat Part 1</li> <li>○ Questions from yesterday</li> <li>○ Review Part 2 Agenda (revise as needed)</li> <li>○ Review Group Expectations/ Ground Rules</li> <li>○ Practice Consensus Scale – a fun example</li> </ul>
6:00	2023 Priority Setting – Part 2  Continue Members’ thinking about the Big Picture and 2023 priorities
6:30	Create a List of Potential Priorities <ul style="list-style-type: none"> <li>○ Items from March 1<sup>st</sup></li> <li>○ Mayor and Members: New items?</li> <li>○ Review and discuss full list</li> <li>○ Town Manager input</li> </ul>
7:00	Break
7:15	2023 Priority Setting – a Full Sort  <u>Member Go round: no more than three items in each of</u> <ul style="list-style-type: none"> <li>▪ Essential / Must Do</li> <li>▪ Key Needs / High priority</li> </ul> <u>Member Go round: items for</u> <ul style="list-style-type: none"> <li>▪ Want to do / Depends on conditions</li> <li>▪ Nice to have / Must have change in funding or staff time to pursue</li> </ul> Discussion  Testing for consensus <ul style="list-style-type: none"> <li>▪ Essential / Must Do</li> <li>▪ Key Needs / High priority</li> </ul>
8:30	Break

8:45	<p>Discussion and Testing for Consensus</p> <ul style="list-style-type: none"> <li>▪ Essential / Must Do</li> <li>▪ Key Needs / High priority</li> <li>▪ Want to do / Depends on conditions</li> <li>▪ Nice to have / Must have change in funding or staff time to pursue</li> </ul> <p><u>Possible topics</u></p> <ul style="list-style-type: none"> <li>a) Contingencies?</li> <li>b) Items which need more information?</li> <li>c) At what point would Council reconsider the prioritization?</li> </ul> <p>Guidance for FY23-24 budget development</p>
9:30	<p>Wrapping up Part 2</p> <ul style="list-style-type: none"> <li>○ Fallback to Consensus Scale: Voting on priorities</li> <li>○ Questions for staff investigation</li> </ul>
9:45	Adjourn

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