

# **MINUTES**

## **City Council Public Safety Committee**

**Tuesday, March 12, 2019 – 5:30 PM**  
Administrative Conference Room at City Hall

**Members Present:** Maurice Jones, Chair, Council Member  
Charlie Landreth, Vice-Chair, Council Member  
Jim Fatland, City Manager  
Phil Harris, Police Chief  
Bobby Cooper, Fire Chief

**Absent:** None

**Staff Present:** Daniel Cobb, Planning Director  
Aaron Bland, Planner  
Tom Whitlock, Deputy Finance Director  
Denise Hodsdon, Executive Assistant

### **A. Welcome & Call to Order**

Committee Chair Maurice Jones called the meeting to order at 5:29 PM.

### **B. Certification of Quorum**

Executive Assistant Denise Hodsdon certified that a quorum was present.

### **C. Approval of Agenda**

Motion by Mr. Landreth, seconded by Mr. Fatland to approve the agenda as presented. The motion carried unanimously.

### **D. Approval of Minutes from February 25, 2019 Meeting**

Motion by Chief Harris, seconded by Chief Cooper to approve the minutes of the February 25, 2019 meeting as presented. Motion carried unanimously.

### **E. Bike Friendly Implementation Plan**

Planning Director Daniel Cobb explained that the Bike Friendly Community Implementation Plan adopted by City Council included a set of actionable steps to make the City a Bike Friendly Community and to officially secure that designation from the League of American Bicyclists. One of the steps in the plan is to establish bicycle boulevards to supplement the bike path and sidewalks.

Aaron Bland explained that a bicycle boulevard is basically a safe low-stress route for cyclists to take to get to a destination safely and comfortably no matter what their skill level is. He said the route we looked at as a first pilot project is from the High School to the Library. On this route you would exit the High school property on the new bike path on High School Drive, get on the bike path on Gallimore Road, cross over to Jordan Road and then get on Maple Street for its entire length to the Library. Mr. Bland said this is a pretty short route, but it is a good example of what a low-stress bicycle boulevard is meant to be.

Mr. Cobb added that it's not simply about safety in terms of getting people from one point to another, but it is also about letting the motorists know to expect something other than just normal traffic on this road. Mr. Bland noted that we would need to designate the route on the ground by physically marking the street so cyclists know what to follow and motorists know that they are more likely to see cyclists. He explained that there are few different options, including sharrows (an arrow indicating you need to share the road), a marked center line, or marked bike lanes. He pointed out that bike lanes in a more residential setting are not as desirable because of cars parking on the side of the road. Mr. Bland added that in addition to the on-pavement painting, another critical component is some sort of signage to indicate that it is a bike boulevard and there are several options for that as well. He showed several examples of each option and combinations thereof.

Mr. Cobb said there is funding in the Planning Department's budget to do this. We are to the point where we are ready to start working with Public Works on getting some prices and lining this work up. Mr. Bland added that we were honorable mention two years ago and the plan is to reapply in August of this year with several of these items completed in order to bolster our application to the bronze level. Mr. Cobb said it is Staff's recommendation to move ahead with this implementation just as soon as we can get going on it, but we'd like to hear any feedback you might have with regards to this concept and/or design suggestions. During discussion, Mr. Landreth and Mr. Jones agreed that this was a great idea and that the library is a great hub. They both liked the idea of sharrows and a centerline.

Mr. Landreth shared a couple of observations about Jordan Road. He said that section of Jordan Road is barely passable with two cars and there is a lot of movement over the middle because there is so little shoulder. He said if we didn't do a centerline down Maple, he would suggest definitely putting one in that section of Jordan. He added that the curve when turning onto Maple Street is dangerous as it is not marked well and people speed through there and come across the center. He would like traffic to be slower on that curve and maybe signage would help address that. Additionally, there is a catch basin on the shoulder when you are going down the hill on the right and people driving around that end up going over the center so we may want to look at moving that.

There was also discussion about the importance of educating the public about the new markings in the road. Mr. Bland suggested putting an item in the newspaper

explaining what the markings and lines mean. Chief Harris thought that if the line looks significantly different in color and width than a normal line and if the bike icons are tied into it, that will help. He cautioned that we may not be able to put it on Gallimore without authorization from the NCDOT. Chief Harris said he would like to see a device that would slow traffic down for that crossing, not only for bikes, but for pedestrians and it would also break up that long straight length of Gallimore which creates some problems for us.

Motion by Mr. Landreth, seconded by Chief Harris to proceed with implementation with the single centerline and blue sharrows. Motion carried unanimously.

## **F. Fire Department**

### **1. County Contract**

Mr. Fatland noted that at the last meeting we were still in negotiations with the County. We have received word from Assistant County Manager David McNeill that we have an agreement now. Chief Cooper reported that we have not received the final draft back yet, but he shared the highlights of the new contract (copy attached). Chief Cooper has requested receipt of the final contract in time for City Council action at their meeting on March 18<sup>th</sup>.

## **G. Police Department**

### **1. Remotely Monitored Camera for Skate Park**

Chief Harris said we currently do not have any remotely monitored live cameras in the City and he sees the Skate Park as an opportunity for a test site. We are looking for the right camera and setup that would pan, zoom, and be able to be monitored from the vehicles as well. He feels that would add some security to this new facility and would be something that gives us a grasp of the new technology. He had thought this would be pretty simple, but said we are having a little bit of a struggle finding the whole package. We want something that allows us a degree of intervention as opposed to response.

## **H. Set Date for Next Meeting**

It was decided that the Committee would meet again when needed.

## **I. Adjourn**

There being no further business, motion by Mr. Landreth, seconded by Chief Harris to adjourn the meeting at 6:12 PM. The motion carried unanimously.

X Maurice Jones  
Maurice Jones,  
Chair, Council Member

Minutes Approved: October 16, 2019

X Denise Hodsdon  
Denise Hodsdon,  
Executive Assitant



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**Public Safety Committee**  
**County Contract Highlights**  
**03/12/2019**

- Clarification of Rescue Services – One of the primary reasons for the new contract was to clarify what rescue services Brevard Fire Department (BFD) will provide in Sylvan Valley 2 (SV2). Specifically, it refers to light rescue, per the current dispatch protocols.
- Process for Budget Revenue Split – Verbiage was added to reflect the current process for splitting the budget revenue based on property valuation between the City district and SV2.
- Financial Documentation – Verbiage was added/updated to reflect the current financial documentation processes:
  - ✓ Provide County access to BFD financial records within 30 days, upon request
  - ✓ Designation of SV2 Reserve Funds account
  - ✓ Designation of City Special Revenue Fund for all revenues and expenditures
  - ✓ Provide County with and annual independent audit
  - ✓ Standby Fees – BFD must provide a copy of the current Fee Schedule in order to charge standby fees outside the City
- Certificate of Insurance – City will provide the County with an annual Certificate of Insurance.
- Clarification of Minimum Rescue Standards – BFD shall meet the NCAR&EMS minimum standards for Light Rescue (BFD meets the standard for Heavy Rescue).
- Annual Report – BFD shall provide an annual fire report to the County that includes multiple statistics about fire department activities, training, man hours, response types, response times, etc. This will be similar to the annual report currently provided to City Council

Sincerely,

Robert A. Cooper, MPA, NREMT-P  
Fire Chief