

MINUTES
BREVARD ABC BOARD
February 28, 2018

Approved
Riecke: <u>WR</u>
Dinkins: <u>J</u>
Jaisler: <u>J</u>
Crite: <u>mc</u>

The Brevard ABC Board met in regular session on Wednesday, February 28, 2018 at 8:30 a.m. in the City Hall Administrative Conference Room.

Members Present: Mark Balding, ABC General Manager
 Tim Robinson, Chair
 William Riecke
 Jack Jaisler
 Geraldine Dinkins

Absent: Eric Crite

Staff Present: Denise Hodsdon—Executive Assistant

Special Guests: Lt. Robert Shular—Transylvania County Narcotics Task Force

Welcome & Introduction

Mr. Robinson called the meeting to order at 8:34 a.m. and a quorum was noted.

Approval of Agenda

Mr. Jaisler moved, seconded by Ms. Dinkins, to approve the agenda as presented. Motion carried unanimously.

Approval of Minutes

Ms. Dinkins moved, seconded by Dr. Riecke to approve the minutes from the January 24, 2018 meeting. Motion carried unanimously.

Law Enforcement Update

Lt. Robert Shular of the Transylvania County Narcotics Task Force gave the law enforcement report for the month of January, 2018. There were 14 ABC Law violations and no violations for controlled substances. The Task Force conducted twelve underage checks and two permitted establishments failed. Lt. Shular also discussed the fact that there is no ABC enforcement training available at the North Carolina Justice Academy in Hendersonville and that continues to be a challenge for them. He believes that a week-long training every two years, together with a legal update every year would be very beneficial. He said they continue to request the training but it is still not being offered. Mr. Balding said he would also like to see a training for General Managers

because currently they only get a one-day PowerPoint training. The Board discussed ways to help facilitate the request for training and there was consensus that Mr. Balding will compose a letter to the ABC Commission expressing the Board's concerns and its support for making the training available.

Manager's and Accountant's Report

Mr. Balding reported that January sales were up \$25,263.17 or 9.6% versus last January. He noted that this is slightly better than the state average increase of 8.05%. He talked with City Manager Jim Fatland and let him know that the Board has an immediate interest in meeting with him to discuss some capital concerns and the need to start building working capital. Mr. Balding informed the Board that he has met with Perry Harper of Hammill Enterprises and discussed the possibility of extending the lease on the downtown store for an additional five years. Under the current lease agreement, effective April 1st, we are locked in for six more years. The lease payment is currently \$2,200 and effective April 1, 2019, it will increase to \$3,300.00. Mr. Harper was agreeable to an additional five years to March 31, 2029 at \$3,800.00 per month for that 5-year period. As of March 1st, we start a new 7-year lease for the Pisgah Forest store. Mr. Balding provided numbers comparing the costs of leasing the two properties over the next six years to what it would cost to take out a loan to build our own store. During discussion, Board members were interested in looking into the possibility of building a store, but noted that it would require capital that we don't currently have. It was consensus to hold off on any decisions about extending the lease with Mr. Harper until after meeting with City Manager Jim Fatland.

The accountant's report and reconciliation and bank statement for January, 2018 were approved and circulated for signatures.

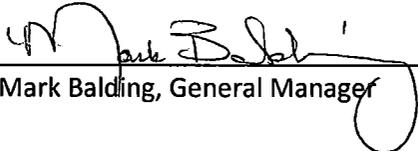
CADCA Convention Review – Geraldine Dinkins

Ms. Dinkins reported on the CADCA conference in Washington DC and noted that the CARE Coalition session was well-attended.

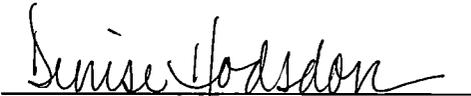
Adjourn

There being no further business, Mr. Jaisler moved, seconded by Mr. Robinson to adjourn the meeting at 10:06 a.m. Motion carried unanimously.

Next regular meeting: Wednesday, March 28, 2018 @ 8:30 a.m.


Mark Balding, General Manager


Tim Robinson, Chair


Denise Hodsdon, Executive Assistant

Minutes Approved: 3/28/2018, 2018