

**MINUTES**  
**BREVARD ABC BOARD**  
**July 27, 2016**

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**Approved**

Crite: \_\_\_\_\_

Dinkins: \_\_\_\_\_

Riecke: \_\_\_\_\_

Robinson: \_\_\_\_\_

The Brevard ABC Board met in regular session on Wednesday, July 27th, 2016 at 8:30 a.m. in the City Hall Administrative Conference Room.

Members Present: Cameron Austin, Chair  
Geraldine Dinkins  
Dr. William Riecke  
Tim Robinson  
Eric Crite

Members Absent: None

Staff Present: Mark Balding – ABC General Manager  
LeAnn McCraw – Acting Secretary

Visitors: None

**Welcome & Introduction**

At 8:35 a.m., Mr. Austin called the meeting to order.

**Approval of Minutes**

The June 29<sup>th</sup> 2016 ABC Board minutes were approved unanimously and without correction.

**Unfinished Business**

The Law Enforcement Report for the month of June was reviewed. Effective July 1<sup>st</sup> the ALE contract was terminated and the contract with the City and County started. Board anticipates update and detailed report at the next meeting.

Upon review the Board voted to approve the attached *Law Enforcement Report, Accountant's Report & Reconciliation and Bank Statement* without correction.

## New Business

Mr. Balding provided the Manager's Report (attached) for the Board's review. The June Financials showed that there was a 6.1% profit this month with a total anticipated yearly profit over the 6.5% goal. These numbers reflect the additional inventory received on June 29<sup>th</sup> in the amount of \$105,402.15. As a result FY17 started with sales up approximately 5% and the receipt of only 1 inventory truck in the month instead of 2. The Manager anticipates this will support a strong start to the new fiscal year.

Manager shared his requests of the auditor to receive financials at minimum 2 days in advance of the meeting to review in preparation for the meeting. The formal audit for FY15-16 will be scheduled for another meeting.

Program with Chairman Gardner on August 1<sup>st</sup> has been scheduled at the Transylvania County Administration Building. All Board members are invited to attend. City Clerk Desiree Perry was invited into the meeting to share appropriate public meeting rules and guidelines. Attendance to the event will be considered a public meeting and the Board discussed related issues including public notices, minutes, attendance, and Board pay.

Board discussed educational goals and programs for the upcoming year. The Manager will be meeting with the C.A.R.E. coalition in August to discuss possible educational programs. Potential programs including motivational speaker at the middle school is an option, personal life coaches for kids, Shield Camp, and approaching school systems to evaluate need/interest of mini-grant opportunities.

The Board welcomed new member, Mr. Eric Crite, and offered any assistance or training to get started with the Board initiatives.

Due to scheduling conflicts for the fall semester (August – December 2016) meetings have been moved from Wednesday morning to Tuesday morning beginning at the same time. New meeting date is listed below.

## Adjourn

There being no further business, the Board voted unanimously to adjourn at 9:30 AM.

**Next regular meeting: Tuesday, August 23rd, 2016 @ 8:30 a.m.**

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Mark Balding, General Manager

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Cameron Austin, Chair

LeAnn McCraw  
Acting Secretary

Minutes Approved: