

MINUTES

City Council Downtown Master Plan Committee

Monday, January 11th, 2016 at 5:30 PM
Administrative Conference Room at City Hall

Members Present: Ann Hollingsworth, Chair, Committee Member
Charlie Landreth, Vice Chair, Committee Member (by phone)
Jim Fatland, City Manager
Daniel Cobb, Interim Planning Director
Josh Freeman, Community Development/Special Projects Director
Heath Seymour, Heart of Brevard Executive Director
Melanie Spreen, Heart of Brevard Representative
Susan Threlkel, Council Appointed At-Large Member

Others: Kevin Jones, Citizen

1. Welcome and Call to Order

Chair, A. Hollingsworth, called the Committee to order at 5:35 PM.

2. Introductions

Committee members were introduced.

3. Certification of Quorum

Quorum was present.

4. Minutes

The minutes of November 30th, 2015 were approved unanimously and without correction.

5. Old Business – None

6. New Business

a. 2016 City Council Retreat Preparation

After a brief introduction to the format of the City Council Retreat scheduled for January 28th and 29th of the year, the Committee discussed possible presentation items. The Committee decided that they should consider beginning construction on elements of the N. Broad St. improvements while Caldwell St. construction is ongoing. They directed staff to present options to the Committee at a later date. Staff

will also provide an update on the current status of N. Broad St and Caldwell St projects.

The Committee approved a motion to bring an ordinance budget recommendation (with regards to Clemson Park) to City Council at the retreat.

The Committee decided to brief Council on a number of issues at the retreat. They intend to address multiple issues for the coming months, including the establishment of an urban forestry fund along with a program to improve the downtown urban forest. The development of a replanting plan will focus heavily on Caldwell St and similar difficult areas for tree development. Likewise the plan will focus on downtown alley improvements.

7. Meeting Schedule

The Committee decided to begin meeting on a regular basis from 4:00 to 5:00 PM every 4th Wednesday of the month beginning on February 24th, 2016.

8. Adjourn

There being no further business, the Committee adjourned at 6:24 PM on Monday, January 11th, 2016.

X

Ann Hollingsworth
Chair, City Council Member

X

Kerry Lindsay
Secretary